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# **ELMORE COMMITTEE**

## **ANNUAL REPORT**

**APRIL 2000 – MARCH 2001**

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## CONTENTS

	<b>Page</b>
Mission Statement	3
Elmore Committee and Staff 2000/2001	4
Elmore Committee Chairman Introduction	5
Elmore Team Manager's Report	7
Elmore Team Statistics 2000/2001	9
Outcomes	16
Interview with Dave	19
Financial & Other Assistance	25
Accounts	

## ***MISSION STATEMENT***

The Mission of the team is with those people whose needs are towards the margins of agency based provision in the health care, social care, accommodation or criminal justice systems. Agencies, either singly or within a network of care, perceive such individuals as "difficult to place" because their problems are multiple, chronic or presented in bizarre or disorderly ways. They therefore require intervention to enable them to make optimal use of the services the agencies ordinarily provide. The Elmore Committee believes this is done most effectively and efficiently when a team having specialist experience of these problems works in an integrated fashion with both the persons and the agencies concerned until such time as those individual's needs can be absorbed into the agencies' core functions. Such individuals presenting within the City of Oxford will thus be eligible to the services of the Elmore Team.

## ELMORE COMMITTEE MEMBERS 2000-2001

### Officers:

President	Mr R W Elmore
Chair	Dr DW Millard
Vice-Chair	Dr P A Agulnik

Treasurer	Mr B Phillips
Secretary	Mrs L Dewhurst

### Members of the Committee:

Dr G Flood	(resigned September 2000)
Jane Carlton-Smith	(resigned September 2000)
Mark Hammond	

### Co-opted Members:

Gerry Marshall	Oxfordshire & Buckinghamshire Probation Service
Simon Pont	Thames Valley Police
Jenny Connolly	Oxfordshire Health Authority
Kurt Moxley	Oxfordshire Social Services

### Elmore Community Support Team Steering Committee Members 2000/2001

Jane Carlton-Smith	Chair	(resigned Sept 2000)
Dr Peter Agulnik	Consultant Psychiatrist	
Mr Barry Phillips	Treasurer, Elmore Committee	
Dr Chris Kenyon	G.P	
Dr Sara Forman	Consultant Psychiatrist	(resigned March 2001)
Mark Hammond	Chair	(from September 2000)
Hazel Nicholson	Social Services	(resigned May 2000)

### Elmore Community Support Team Members:

Lesley Dewhurst	Manager	(0.8 wte)
Angela Stannard	Support Worker	(1 wte)
Naomi Evans	Support Worker	(1 wte)
Simon McGurk	Support Worker	(1 wte)
Alice Lanzon-Miller	Support Worker	(1 wte)
Greg McKittrick	Support Worker	(1 wte)
Melanie Swinburne	Support Worker	(0.6.wte)
Jeremy Hill	Support Worker	(0.6 wte) (from January 2001)
Hilary Jordan	Secretary	(0.6 wte)
June Dibb	Secretary	(0.4 wte) (retired June 2001)
Louise Allardyce	Secretary	(0.4 wte) (from August 2001)

## CHAIR OF TRUSTEES' INTRODUCTION

I am glad once again to be able to commend the Annual Report which follows. The Elmore Community Support Team has had a further successful year, the details of which are set out by Lesley Dewhurst in her Manager's Report, in the fuller analysis of the clients with whom we have worked and the nature of the help we have been able to offer, and in the financial statement prepared by our Treasurer, Barry Phillips.

Taking the latter first, it is one of my recurrent duties – and none the less pleasant for being an annual event – to thank all those who support the Team whether by charitable giving or through a variety of service agreements and contracts. It is reassuring to both the trustees and the staff that we continue to enjoy the confidence of those who fund our work. Their names are listed on a later page. Although this expression of gratitude must in the first instance be on behalf of those of us who work in the Elmore organisation, the ultimate beneficiaries are of course the clients, their close associates, and the wide community – whose well-being is sometimes threatened by the difficulties which our clients can present and is correspondingly enhanced the more we are able to relieve such difficulties.

The work of the Community Support Team has continued in the form which is now well established and, we believe, highly regarded. There continues to be no reduction in the need for the services we offer – indeed, referral rates continue at a level which fully extends our resources. All this is set out in greater detail in what follows. In addition to the routine Annual Report, however, I hope many will read *Inhabiting the Margins* – a Good Practice report on the Elmore Team published as an occasional paper in association with the National Homeless Alliance. Our thanks are due to Pip Bevan, Multiple Needs Co-ordinator of that organisation for much hard work in assembling the material for this publication and to Lesley Dewhurst who edited it. I believe it set down a marker for our organisation as the new millennium gets under way.

During the year, considerable progress has been made towards updating the committee structure through which the Elmore Team is managed. Our negotiations with the Charity Commissioners are still not quite complete. But Mark Hammond who has chaired the Steering Committee for some time has been identified as the person who will succeed me when, as is planned, the present Committee of Trustees goes out of existence to be replaced by a slimmer and more efficient set of arrangements. All this will be set out in next year's Annual Report.

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Meanwhile, I very warmly welcome Mark in this role. He has a long experience both of non-statutory work in Oxford and of the Elmore Team in particular. The organisation will be very safe within his leadership and I wish everyone well.

DAVID MILLARD  
Chair,  
Elmore Committee

*Elmore Community Support Team*  
**MANAGER'S REPORT**

***Introduction***

This year we have decided to produce a shorter Annual Report than usual. This is because we are able to distribute it with a newly published report about our work. Entitled "Inhabiting the Margins", it was produced in conjunction with the Multiple Needs Project at the National Homeless Alliance, and seeks to demonstrate the work of the Elmore Team as a model of good practice. We hope that you will enjoy it.

This means we have pared this Annual Report down to the bare bones – a brief update of Team news, the usual range of statistics and annual accounts covering the financial year 2000/01.

Please let us know if you require any further information – just give us a ring on **01865 200130**.

***General news***

***East Oxford Action***

In October 2000 we started a collaborative project in partnership with the Oxford Night Shelter and Connection (Oxford's floating support team). Funded by East Oxford Action, we have been able to supplement our **support to vulnerable people in East Oxford and St Clements**, exploring why tenancies break down and endeavouring to improve interagency working. This has enabled us to employ a further support worker. His name is **Jeremy Hill** and he brings our complement of support staff to **6.2 full time equivalent workers**.

***Older Homeless Persons' Project***

This piece of work, funded by Help the Aged/Housing Association Charitable Trust and in partnership with Connection, has continued apace throughout the year. The aim of the project is to improve support and services to **older people who are homeless or in danger of becoming homeless**. Our two agencies have supported over **70** people in this category during the year and held a series of useful meetings designed to tackle the causes of housing related problems experienced by this client group.

### ***National profile***

The Elmore Team has continued to be of interest to various agencies and groups up and down the country. We have received visitors from several different organisations over the year and in November we were invited to present our work to a conference organised by the Scottish Health Executive near Falkirk.

### ***Local involvement***

Members of the Elmore Team continue to offer training locally, running courses on subjects such as mental health and multiple needs. We have also had students on placement during the year, from nursing and social work courses.

The Elmore Team has also continued involvement in a number of local initiatives, strategy groups and working parties. These include representation on the Community Health Council (mental health working party), Mental Health Core Group (now re-named Adult Mental Health Reference Group), the Single Homeless Strategy Group and various drugs forums.

### ***Administrative secretary changes***

June Dibb, a long standing stalwart of the Elmore Team, retired as administrative secretary in summer 2000. She has been ably replaced by Louise Allardyce. We were very sad to see June go, but have enjoyed welcoming Louise to the Team.

### ***Client Work***

During the year, the Team has supported over **180 people with complex, multiple problems**. As you will see from the statistics section in this report, these people come from a wide variety of backgrounds and have been experiencing a wide range of problems. Some have been sleeping rough, some own their own houses. Many live in the hinterlands of hostels and shelters. All have one thing in common – they have been **unable or unwilling to access regular services**.

**Lesley Dewhurst**  
**Elmore Team Manager**



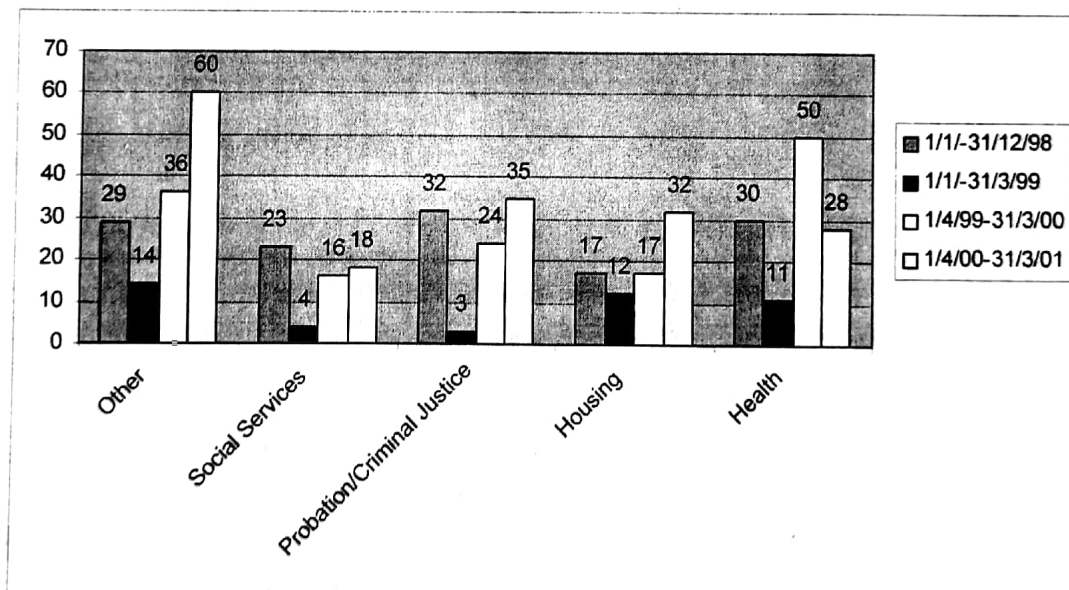
## Elmore Team statistics and outcomes – 2000/01

As in previous years, we produce statistics which, we hope, answer frequently asked questions. We hope that the following graphs and charts answer some of yours.

### Sources of referrals

The first two graphs look at the referrals we received during the year, in comparison with those of previous years. In the first graph we look at the broad range of “types” of referrals, particularly in relation to our statutory funding sources. Anyone can make a referral to the Elmore Team, including self-referrals. We also find people ourselves during our outreach sessions on the streets. This results in a very broad range of referral sources.

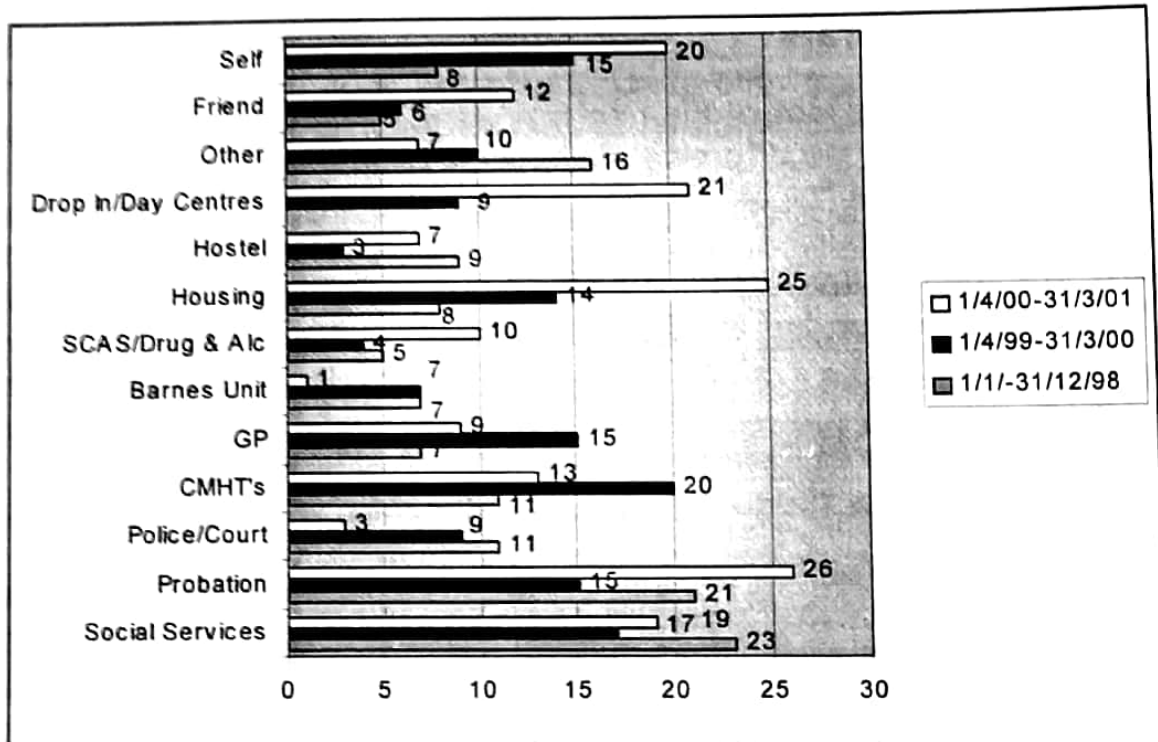
**Graph 1 Source of Referrals in 1998, 1999-2000 and 2000-2001**  
Total referrals in 1998 – 131; 1999/2000 – 144; 2000/2001 – 173.



There is a sharp rise in referrals from the “Other” category. This reflects a growth in voluntary sector referrals, self-referrals and street outreach. It is also worth noting that we have experienced an overall increase in referrals this year, from **144 in 1999/2000** to **173 in 2000/01**. This is, in part, due to newly funded aspects of our work which have increased the numbers of support workers.

The second graph shows these referral sources in more detail.

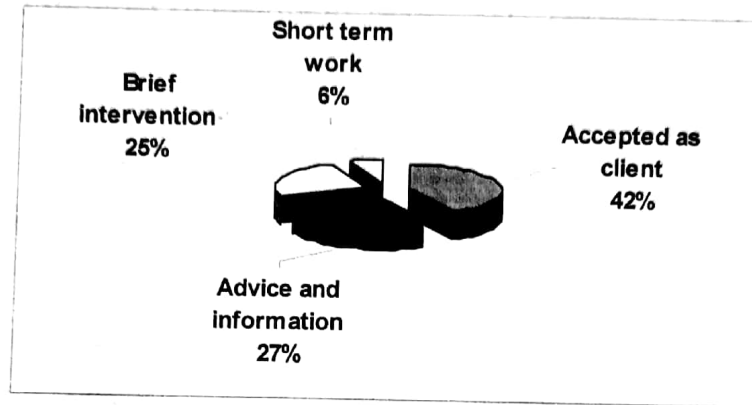
**Graph 2 – Sources of Referrals – detailed breakdown**  
**Total Referrals 1998 - 131; 1999/2000 – 144; 2000/2001- 173**



Not all people referred to the Elmore Team get taken on as long term clients. We use four categories to look at the outcomes of referrals:

- Accepted as client (for ongoing work)
- Short term work (fitted criteria but only needed a short input)
- Brief intervention (didn't fit our criteria but warranted brief input)
- Advice/information (didn't fit criteria but thought is given as to possible courses of action)

**Graph 3 Interventions with Referrals in 2000/2001  
Total 173**

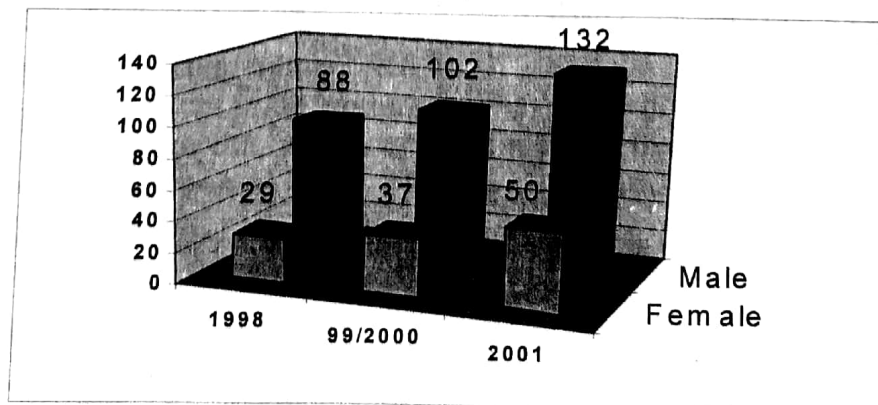


There was an increase in the number of referrals who fitted the "brief intervention" category this year, but otherwise the percentages were broadly the same as 1999/2000.

### Client work

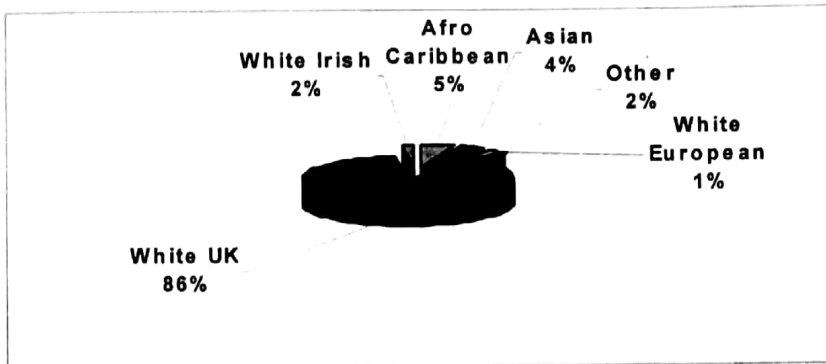
The following graphs and charts relate to the actual **clients** of the Elmore Team during 2000/01. These are individuals who are receiving an ongoing service from the Team – a total of **182** during the year.

**Graph 4 Gender of Client in 1998, 1999/2000 and 2000/2001  
(Total number of clients in 1998 - 117; 1999/2000 - 173; 2000/2001 - 182)**

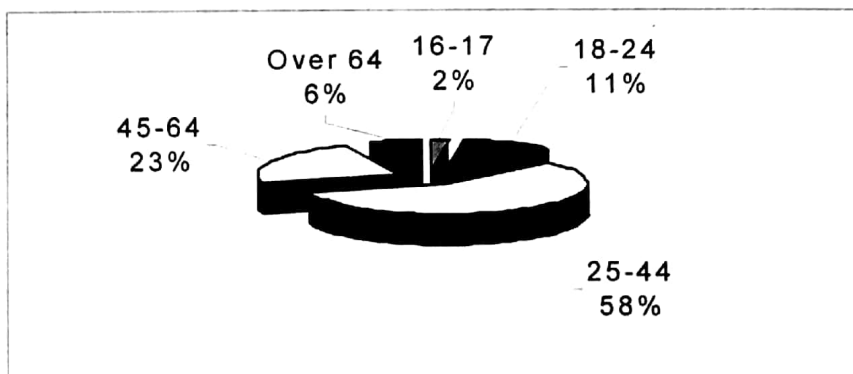


There is very little change in the ratio of male to female clients (generally around 2:1). There is also very little change in the age and ethnic origin range of our clients, compared with previous years.

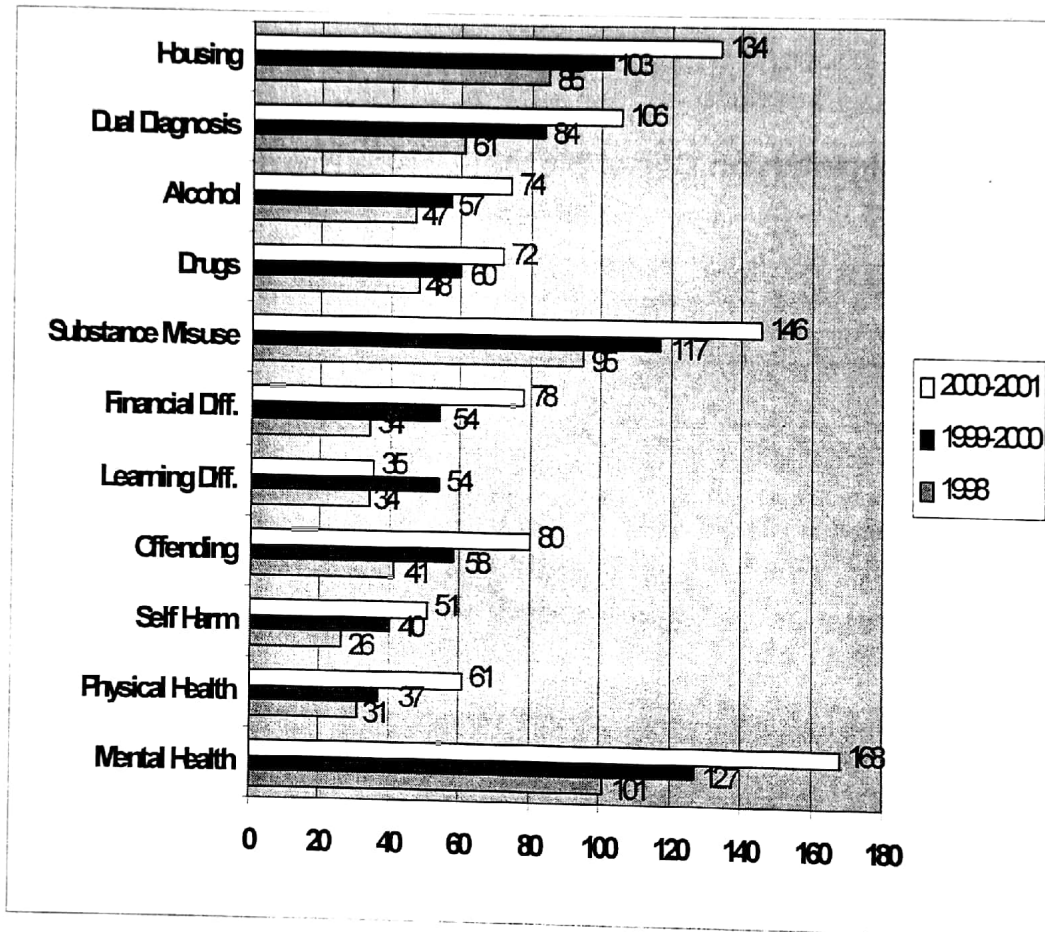
**Graph 5 Ethnic origin of Clients 2000/2001**  
**Total 182**



**Graph 6 Age Distribution of Clients in 2000/2001**  
**Total 182**



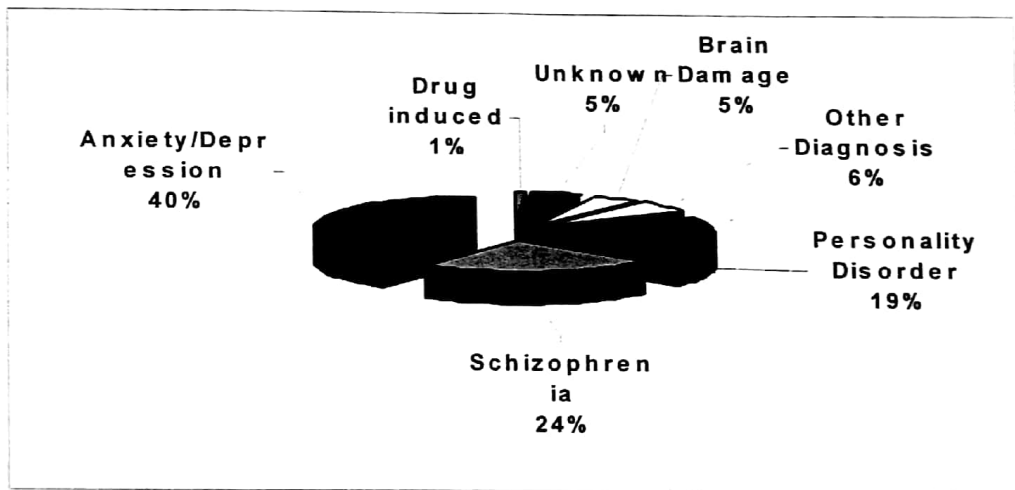
**Graph 7 – Known client needs in 1998, 1999/2000 and 2000/2001**  
**Total number of clients in 1998 – 117; 1999/2000 – 144 and**  
**2000/2001 - 182**



All Elmore Team clients experience multiple problems. This can cover a range of combinations, though mental health and substance misuse predominate. This, sadly, results in difficulties with accommodation which is also a common feature of our client group. Most categories show an increase this year, corresponding to the increased number of clients being supported.

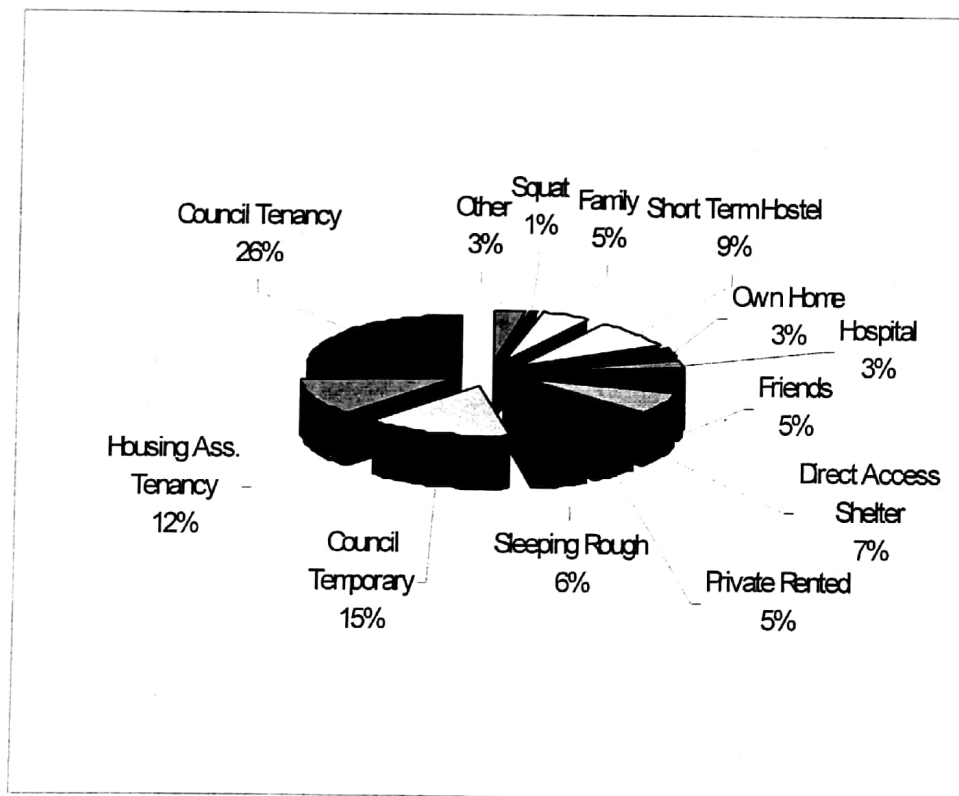
"Mental health problems" is a very vague term, so we have attempted to break this down into more detail in the next chart. Schizophrenia, personality disorder and forms of anxiety or depression are the most common mental health problems experienced by our client group.

**Graph 8 Breakdown on Client Mental Health Problems in 2000/2001  
Total 182**



The following graph shows the kind of accommodation (if any) that our clients were in during the year. Many of them may also have a history of sleeping rough – it is quite common for someone with multiple problems to have access to accommodation which they do not use for various reasons, opting instead to sleep on the streets. It is our role to attempt to address those problems which prevent our clients using accommodation.

**Graph 9 Client Accommodation 2000/2001**  
**Total 182**



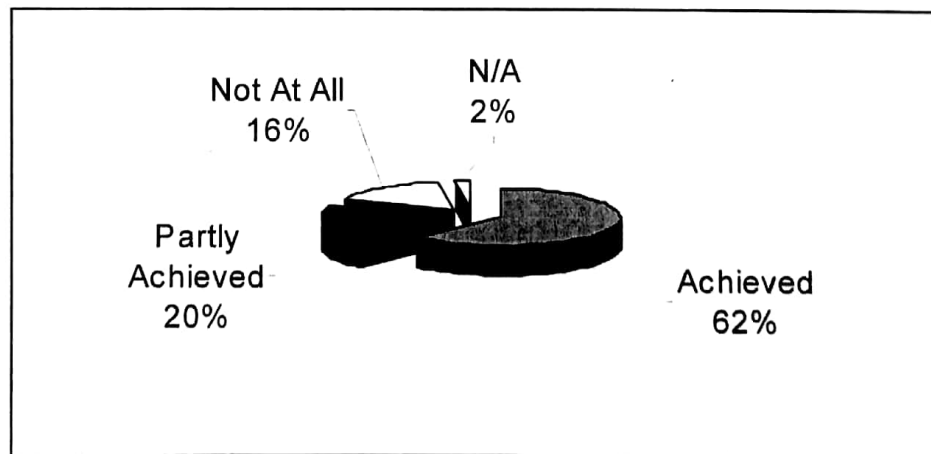
## Outcomes of client work

This is the second year that we have attempted to take a closer look at the outcomes of our client work in this way. We decided that it was nonsensical to measure "success" in any standardised fashion. What is a success for one client may be meaningless for another. Instead, we have chosen four areas that we feel summarise the tasks that the Elmore Team support workers perform. They are concerned with **client engagement, reduction in chaos, stability of accommodation and use of appropriate agencies**. The specific questions we applied to our clients are described more fully below, with answers graded into "achieved", "partly achieved", "not achieved at all", "not relevant to that client".

Here are the results:

1. **Has the client formed a trusting relationship with the support worker?**

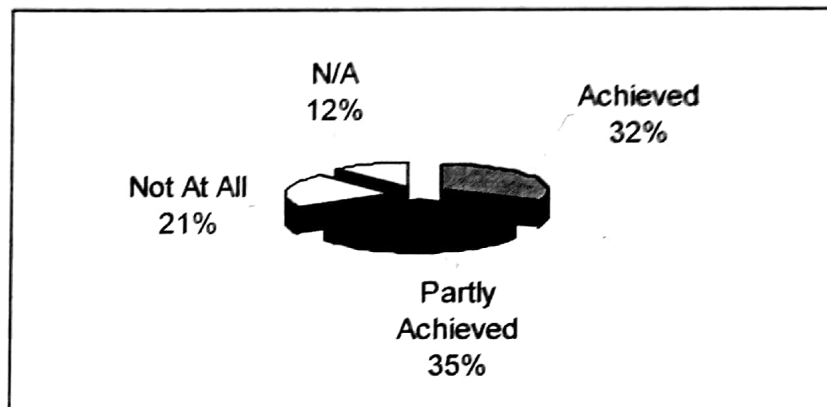
*Most Elmore clients, at the point of referral, are wary of professionals and are often unwilling to engage. This is frequently a block to their receiving support or accessing services.*





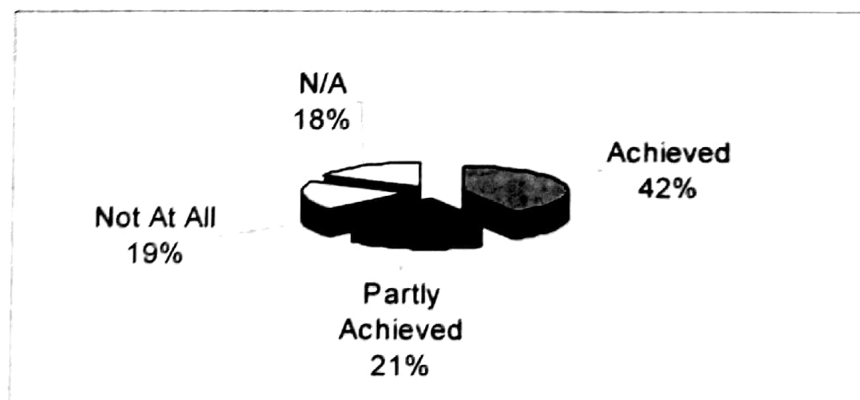
2. **Has there been a reduction in chaos surrounding the client during the last year?**

*People with multiple problems tend to have an air of chaos around them – either because agencies do not know how to offer appropriate support or because of the actions of the clients themselves.*



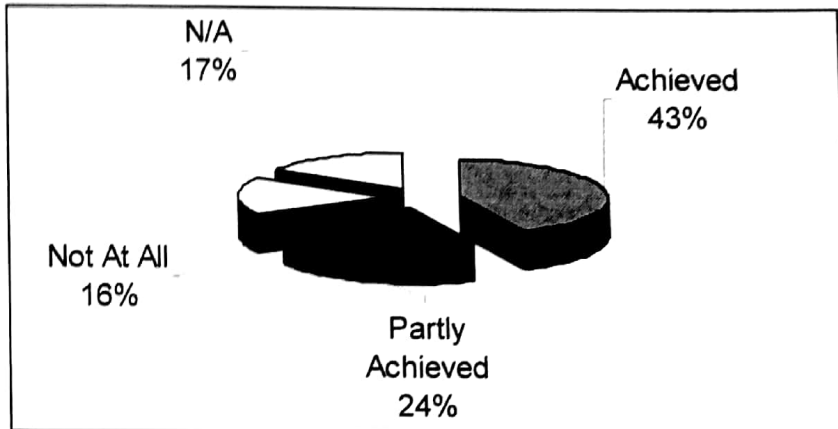
3. **Has the client's accommodation situation stabilised during the last year?**

*Even if clients have accommodation it is often in jeopardy.*



**4. Is the client using other agencies appropriately?**

At the point of referral this is rarely the case, and it is one of the main tasks of an Elmore Team support worker to endeavour to "plug" clients in to agencies where relevant.



Please let us know if there are any other facts or figures that you require information about. It is impossible for us to report on every aspect of our work and you may need to know something in more detail than we have covered in the preceding graphs and charts. Do not hesitate to ask if this is the case.

## Dave Is Heard

*Interview with Elmore client as published by National Homeless Alliance in their magazine "Connect" by Yolanda Bryant*

**Yolanda Bryant visits the Elmore Team and listens to Dave's personal experience. This is her account of that meeting.**

I had read impressive accounts of the work of the Elmore Team. I had heard what the professionals had to say, but missing from my understanding was the reality of it all for clients. I am therefore very grateful to Dave for agreeing to be interviewed about his experiences of life and his involvement with Elmore.

Angela Stannard introduced me to Dave and we all sat in a small office at the project in Oxford. Dave recounted a difficult past filled with pain and loneliness and I was confronted by the extent of what I take for granted.

Dave started by telling me how he had been found in Oxford in a haystack and taken to hospital. The few months preceding this had been a blur and he didn't know much about how he got there or remember where he had been before.

Dave told me that he had been a displaced person for many years having never settled anywhere. As a child he had been abused and had felt let down by his family who hadn't given him the support he needed. When he told his mother he had been raped she suggested that he might be gay. He described how he hadn't been able to control anything around him. All through his life he had carried a secret history of child abuse, pain, torment and confusion, which he had never discussed with anybody nor confronted himself. He had got involved with drugs, alcohol, and prostitution and had surrounded himself with what he described as the "seedier side" of life. He had never allowed anyone to get close and consequently had never settled anywhere.

After leaving hospital he moved into a hostel. A member of staff there started to work with him and found out a bit about his past and what had happened to him as a child.

*"It all started coming out then, but the place where I was wasn't the right environment, they didn't have the right support for handling what was*

*going on for me. They just didn't have the background training to actually guide me and help me through what I had brought up. I had opened the biggest can of worms that I could of opened up. When it all came out they weren't prepared for it. I wasn't prepared for it! "*

Dave had a relapse and tried to kill himself.

*"I had got to the stage where it wasn't a cry for help. I'd given up."*

Following his suicide attempt Dave was back in hospital. There they referred him to Elmore and he was introduced to his support worker Angela Stannard.

*" My first impression was 'oh my god more do goody institute social workers'. I didn't think they would care enough and I wished I had just died. All I knew was that I was going through hell, I was alone again, I was reliving my childhood and I wanted to die. I thought nobody could help me, nobody had ever wanted to in the past"*

Dave had mistrusted the intentions of those around him. Having been let down by so many people in his life he didn't believe that anyone really cared or that anyone would really want to help and provide what he needed. He had often been moved from one service to another and expected to be "*palmed off*" onto others, as services found themselves unable to work with him. He told me about a part of himself that he calls Hippy. Hippy is that part of Dave that would tell him that nobody cared and that others got involved only to hurt him, and remind him that no one had loved him in the past.

Angela visited Dave in hospital a couple of times. They discussed the possibility of getting temporary accommodation and other help. At this point Dave thought that once again he was going to be passed on to someone else.

*"That's the way I thought it was always going to be, just palmed off"*

A condition of discharge from hospital was that he attended the Isis Centre which provides a rape and abuse counselling service. Initially he was thinking he had been "*palmed off*" but the difference was that Angela came with him to the appointments.

*"She stuck by me, held my hand basically. She was there through all the tears - she stayed."*

At the Isis Centre Dave started confronting his past and tried to understand and begin to come to terms with it. Unfortunately the sessions were only for 6 to 8 weeks and in this time he only scratched the surface.

*"I began to feel like maybe there was some hope but then it stopped. I felt like I had been left again but this time Angela was still with me."*

It was a very difficult time for Dave and he recognises that supporting him during that time would have been no easy task.

*"Although Angela was still with me, still supporting me, I was hurting really bad and was really confused. Every other week I was trying to kill myself. Angela was always there. I told her things about myself, about my past that I had never told anybody, about abuse, degrading sexual acts and drug abuse."*

Angela was the first person Dave had worked with and been able to trust. He had received continual and nearly unconditional support and had stayed. He stressed how he valued her non-judgmental approach and continued involvement.

*"She never criticised me, she never judged, she didn't tell me I was wrong or stupid, she didn't make me feel small, never made me feel like I was insignificant. Although she couldn't explain the emotional turmoil that I was going through – she was there."*

Dave explained that it wasn't that Elmore had specialist expertise but that they knew where to get it.

*"They guide you and they put you in touch with the correct people to meet your needs. Angela would listen to my needs and then she would go away and come back to me and she'd say 'I've looked at this and maybe you should go and see this chap'"*

Angela found a specialist counselor for Dave.

*"With him I got a lot more understanding into how I was feeling and what I was going through. It hurt like hell and there wasn't a time I didn't come out of there in a state – crying – I was reliving everything."*

Missing appointments with support services had posed a problem for Dave in the past.

*"I'd been involved with social services a couple of years before. I missed two or three appointments, and they dropped me."*

Dave has missed appointments with Angela but this doesn't effect the service he gets.

*"I have missed some appointments. There was a while when I stopped seeing Angela for a couple of months because I thought I was doing alright and could cope. But then I had a relapse. I phoned Angela and although she hadn't seen me for a few months, she was there, no hesitation. She came to see me, made arrangements, got me back in touch with the doctor. She was still the same. That was the point when I realised there was someone that I could trust"*

The way Elmore works with Dave enables him to have a control over the support he gets.

*"It's all done on my terms, at my pace, my choices."*

I asked him if ultimately his support had been in his hands.

*"Yes but there were so many hands under my hands"*

The trust that he had built with Angela seemed to be integral to trusting other professionals and effectively using their services.

*"She gave me faith in humankind and the work of people out there. Faith that people really did want to help and did care about me."*

The emotional support that Angela provides was what Dave valued most, but he also described the extent of practical support he got.

*"She helped me get settled, helped me get a flat of my own. She helped me to go to a counselor, take up support and get registered with a GP. She helped me get focussed"*

While he was reflecting on the support that he had received and how it had helped him to build himself the life he wanted, he became quite emotional. He desperately wanted to communicate his gratitude to Angela and he wanted us to know what this had all meant. Ultimately however, nobody can truly understand the full extent of how support will effect any particular person unless we have experienced the life they have.

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Keen to espouse the virtues of Angela and Elmore, Dave was omitting to tell me how he had made it work. He eventually admitted that he had worked quite hard. While he tried to work through his past, get off drugs and settle, he'd *"been to hell and back"*. Angela pointed out that he had only got his council flat because he stayed in the bed and breakfast for nearly 2 years. If he had chosen to leave as he had done so many times before, he would never have been housed.

*"But I had the support that I had never had before and that's why I stayed."*

Dave persevered with the counseling even though it was painful. Faced with an opportunity to work at it, he had been motivated to continue.

*"Its through Elmore that I have been able to achieve things for myself."*

Dave knew that ultimately he had wanted to sort himself out and that he had been responsible for taking up the support. He didn't dispute that he had chosen to take up the opportunities that presented themselves to him and that he had responsibility for himself. What Angela and I didn't seem to be grasping was that before Angela had started supporting him, his options were such that he had chosen to die.

Dave was introduced to the Elmore team in the summer of 1997, he has lived in Oxford since then. This has been the longest he remembers staying anywhere. He has done voluntary work with Oxfam and Restore, has built his confidence up and developed his social skills.

*"I worked with computers and got to meet people. I'm much better than I was before; I actually have contact with people. I can go to the pub and have a drink with people, or go to a night club and have a dance with people. Now I can go out and chat with women and I realise that not everyone in this world is out to hurt me. For the first time I've settled. I have a home and peace of mind"*

He is hoping to get a placement with Earthwatch. The environment is an important issue for him and he hopes to make friends and build up his references, as he is working towards getting a full-time job.

I asked Dave what advice he would give to services working with people with similar needs to himself.

*"Listen, listen to what they are saying, don't just hear them, listen and understand. Let them go at their own pace, don't force them, don't push*

*them, don't back them into a corner. Let them go at their own pace, let them do things their way and in their own time."*

Having been ignored, rejected and never really listened too, Dave was finally heard. He was then able to get what he needed and rebuild his life.

So what did Dave want us to hear?

*"I would like the world to know how good it feels to be given the opportunity to have a life, to be able to look at people without feeling shame, without feeling degraded all the time, to feel equal to the people around me."*

Dave asked that when I wrote this article I would end with his final comment.

*"Without Angela and the Elmore team I wouldn't be where I am now and I wouldn't be alive."*



**THE ELMORE COMMITTEE GRATEFULLY ACKNOWLEDGES  
FINANCIAL AND OTHER ASSISTANCE FROM THE FOLLOWING  
ORGANISATIONS.**

Oxfordshire Social Services

Oxfordshire & Buckinghamshire Probation Service

Oxford City Council

Oxfordshire Health Authority

Mental Illness Specific Grant, Homeless Mentally Ill Initiative

Department of Environment Homeless Accommodation  
Programme

Oxfordshire Youth Offending Team

Housing Association Charitable Trust

Help the Aged

Allen Lane Foundation

Stanton Ballard Trust

Oxfordshire University Homeless Action

Oxford Friends Action on Poverty

St Michael's and All Saints Charities

Oxford and District Good Neighbours Fund

The Oxford Sleep Out

Oxford Poverty Action Trust

**THE ELMORE COMMITTEE**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2001**

**(SUBJECT TO AUDIT)**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ended 31.3.2001 £	Total Funds Year Ended 31.3.2000 £
<b>Income and Expenditure</b>					
<b>Incoming Resources</b>					
Donations and gifts	2	22800	5193	27993	7201
Grants from Statutory Bodies	3	150935	21450	172385	177750
Investment income		3685	60	3745	2988
Other income		0	0	0	3860
<b>Total Incoming Resources</b>		<b>177420</b>	<b>26703</b>	<b>204123</b>	<b>191799</b>
<b>Resources Expended</b>					
Direct charitable expenditure	4	177137	32543	209680	189535
Fundraising and publicity		0	0	0	0
Management and administration of the charity		1180	0	1180	1299
<b>Total Resources Expended</b>		<b>178317</b>	<b>32543</b>	<b>210860</b>	<b>190834</b>
<b>Net Incoming/(Outgoing) Resources before Transfers</b>		<b>(897)</b>	<b>(5840)</b>	<b>(6737)</b>	<b>965</b>
Transfer between funds		(5803)	5803	0	0
<b>Net Incoming/(Outgoing) Resources for the Year</b>		<b>(6700)</b>	<b>(37)</b>	<b>(6737)</b>	<b>965</b>
<b>Other Recognised Gains and Losses</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Movement in Funds</b>		<b>(6700)</b>	<b>(37)</b>	<b>(6737)</b>	<b>965</b>
Balances brought forward at 1 April 2000		57614	5994	63608	62643
<b>Balances carried forward at 31 March 2001</b>	<b>5</b>	<b>50914</b>	<b>5957</b>	<b>56871</b>	<b>63608</b>

The notes on pages 3 to 4 form part of these accounts

**THE ELMORE COMMITTEE**  
**BALANCE SHEET AS AT 31 MARCH 2001**  
**(SUBJECT TO AUDIT)**

	Year Ended 31.3.2001 £	Year Ended 31.3.2000 £
<b><u>Current Assets</u></b>		
Cash at Bank NOTE 6	59964	59632
Cash in Hand	200	150
Sundry Debtors and Payments in Advance	<u>705</u>	<u>5682</u>
	<u>60869</u>	<u>65464</u>
<b><u>Less: Current Liabilities</u></b>		
Sundry Creditors and Receipts in Advance NOTE 7	<u>3998</u>	<u>1856</u>
	<u>56871</u>	<u>63608</u>
<b><u>Represented By:</u></b>		
Unrestricted Fund Balance in Hand	50914	57614
Restricted Funds Balance in Hand	<u>5957</u>	<u>5994</u>
	<u>56871</u>	<u>63608</u>

**THE ELMORE COMMITTEE**

**STATEMENT OF FINANCIAL ACTIVITY FOR THE YEAR ENDED 31 MARCH 2001**  
**AND BALANCE SHEET AS AT 31 MARCH 2001**

**NOTES FORMING PART OF THE ACCOUNTS**

**NOTE 1**    **Accountancy Policy**

The accounts have been prepared on the basis of historical cost and in accordance with the Charities Statement of Recommended Practice.

**NOTE 2**    **Unrestricted Charitable Donations**

The Housing Associations Charitable Trust	£ 10000
East Oxford Action SRB	5290
St Michaels and All Saints Charities	1500
Help the Aged	4000
Allen Lane Foundation	2000
Other	<u>10</u>
	<b>22800</b>

**Restricted Charitable Donations**

Night Shelter Sleep-outs (Welfare, Vets and White Goods Funds)	3000
Stanton Ballard Trust (Welfare Fund)	890
Oxford University Homeless Action Group (Welfare Fund)	800
Oxfordshire County Treasurer's Department Collection (Welfare Fund)	102
Other various restricted donations (Welfare Fund)	<u>401</u>
	<b>5193</b>
<b>Total Donations</b>	<b><u>27993</u></b>

**NOTE 3**    **Grant Income from Statutory Bodies**

**Unrestricted**

Oxfordshire Health Authority	33960
Oxfordshire County Council	80638
Oxford City Council	17160
Oxon & Bucks Probation Service	<u>19177</u>
	<b>150935</b>

**Restricted**

Department of the Environment	21450
Oxfordshire County Council	<u>21450</u>
	<b>21450</b>
<b>Total Grant Income from Statutory Bodies</b>	<b><u>172385</u></b>

**NOTE 4 Direct Charitable Expenditure****Community Support Team**

Project Leader and Social Work Staff	103052
Health Authority Secondment	32093
Consultancy/mentoring	1756
Secretarial Support	13128
Telephones	3973
Stationery, Printing and Office Expenses	1896
Computer Equipment and Supplies	1186
Travel and Subsistence	1803
Rent, rates, heating, lighting and cleaning	10493
Public Liability Insurance	494
Postage Books and Publications	1055
Bookkeeping and Payroll Services	2640
Staff Training	1106
Advertising	1572
Miscellaneous Expenses	890
<b>Total Community Support Team</b>	<b><u>177137</u></b>

**Rough Sleepers Initiative**

Salaries	22160
Telephones	794
Rent, rates, heating, lighting, and cleaning	2098
Postage	211
Stationery, Printing and Photocopying	616
Travel and Subsistence	361
Conference, Seminars & Training	221
Audit Fees	200
Miscellaneous	592
<b>Total Rough Sleepers</b>	<b><u>27253</u></b>
<b>Client Welfare Support and Project Work</b>	<b><u>5290</u></b>
<b>Total Direct Charitable Expenditure</b>	<b><u>209680</u></b>

**NOTE 5 Restricted Fund Balances in Hand as at 31 March 2001**

White Goods and Vets Fund	2118
Support Team Welfare Fund	<u>3839</u>
	<u>5957</u>

**NOTE 6 Cash at Bank at 31 March 2001**

Current Account	(6360)
Higher Interest Account	7485
Barclays Business Bond	55000
Welfare Account Building Society	<u>3839</u>
	<u>59964</u>

**NOTE 7 Sundry Creditors at 31 March 2001**

Trade Creditors	1998
Receipts in Advance	<u>2000</u>
	<u>3998</u>